Access and New IQ App Information

Livingston Lakes Residents,

Below are general instructions for obtaining a parking permit, transponder, key fob, guest pass or bike permit.

Please call or text the **Common Grounds Committee** member Cathy Ball at 973-632-5623 to coordinate a pick up time and date for stickers and transponders.

For questions or setup information on the **MyQ Community App**, email Sarah Dant at <u>parking@livingstonlakescondo.com</u> or call 615-260-1631.

Leave a check in the black mailbox located inside of the clubhouse. The mailbox is located to the left side of the kitchen area close to the closet door by the fire extinguisher. DO NOT LEAVE CASH. Leave a check written out to Livingston Lakes Condo Assn., Inc. On the outside of the envelope include name, building address and phone number.

Fill out this form with any updated information or vehicle registration updates. <u>Vehicle Registration</u>

Car parking decals are \$5 each.

Transponders are \$20 each. Leave a copy of the registration for the vehicle for the sake of the transponder.

Additional Key-fobs are \$20. 2 key fobs are free to each unit.

Bike Permits are \$10 (only needed in the Garden Home storage area) Bikes inside a garage do not need a permit.

Guest Hang-tags are \$20.

TRANSPONDER MOUNTING INSTRUCTIONS:

The transponder is mounted 2" below in the corner of the windshield and 2" in on the driver's side windshield inside.

The parking permit is mounted on the passenger side 2" inside the windshield in the lower corner & 3"-4" up from the bottom of the windshield inside.